MINUTES OF THE REGULAR MEETING OF THE GURNEE VILLAGE BOARD

GURNEE VILLAGE HALL
JULY 21, 2025

Call to Order	Mayor Hood called the meeting to order at 7:00 p.m.
Other Officials in Attendance	Patrick Muetz, Village Administrator; Austin Pollack, Assistant to the Village Administrator; Bryan Winter, Village Attorney; David Ziegler, Community Development Director; Heather Galan, Public Works Director; Brian Gosnell, Finance Director; Christine Palmieri, Director of Human Resources; Nick Leach, Village Engineer; Ryan Nelson, Information Systems Director; David Douglass, Deputy Fire Chief; Brian Smith, Police Chief; Jeremy Gaughan, Deputy Police Chief.
Roll Call	**PRESENT: 6- O'Brien, Balmes, Thorstenson, Woodside, Ross, Garner** **ABSENT: 0-**
Pledge of Allegiance	Mayor Hood led the Pledge of Allegiance.
<u>A. PUBLIC COMMENT</u>	
Karen Rozwadowski 1432 Belle Plaine Gurnee, IL	Ms. Rozwadowski stated she had questions related to the Care Commission. She stated she was under the impression all members had to be Gurnee residents and some are not. She also asked about the objectives of the Commission. Ms. Rozwadowski stated she heard PADS is trying to open a shelter by Olive Garden and wanted to know if that was true.
Dave Urlich 1056 Suffolk Ct. Gurnee, IL	Mr. Urlich referenced his understanding of the ownership of Bittersweet Golf Course over the years. He stated the golf fees should pay for the irrigation system replacement.
Debbie Hoselton 1601 Belle Plaine Gurnee, IL	Ms. Hoselton asked questions related to the Care Commission, including where the grant funding will come from, the make-up of the Commission and if there are residency requirements for members.
<u>B. APPROVAL OF CONSENT AGENDA</u>	It was moved by Trustee Balmes, seconded by Trustee Garner to approve the Consent Agenda as presented. **<u>Roll call,</u>** **AYE: 6- O'Brien, Balmes, Thorstenson, Woodside, Ross, Garner** **NAY: 0- None** **ABSENT: 0- None** **Motion Carried.**
<u>C. CONSENT AGENDA / OMNIBUS VOTE</u>	Prior to reading the Consent Agenda the Village Administrator clarified raffle tickets under Item #5 will be one for $2 or six for $10. The Village Administrator read the consent agenda for an omnibus vote as follows. 1. Approval of the minutes from the July 7, 2025 meeting. 2. Approval of Information System Divisions request to purchase one-year of Cisco SMARTnet maintenance services from Presidio Networked Solutions Group, LLC at a total cost of $52,924.60 (annual maintenance agreement - State of Illinois Department of Innovation & Technology contract). 3. Approval of Economic Development Division request to continue utilizing Seven Seas Web Design for media marketing services in an additional amount not to exceed $30,000 (FY 25/26 total services not to exceed $50,000).

4. Approval of granting a fireworks permit for Gurnee Days on August 9, 2025.

5. Approval of issuing a Raffle License and waiving the fee and bond requirement for The Exchange Club of Gurnee's annual Ribfest event.

6. Approval of Payroll for period ending July 11, 2025 in the amount of $1,113,683.82.

7. Approval of Bills for the period ending July 21, 2025 in the amount of $2,992,264.80.

It was moved by Trustee O'Brien, seconded by Trustee Thorstenson to approve the Consent Agenda for an omnibus vote as read.

Roll call,
AYE: **6- O'Brien, Balmes, Thorstenson, Woodside, Ross, Garner**
NAY: **0- None**
ABSENT: **0- None**
Motion Carried.

D. PETITIONS AND COMMUNICATIONS

1. Presentation of Gurnee Youth Leadership Initiative Scholarship Award to Morgan Gyhs.

Mayor Hood and Bryson King, Co-CEO Gurnee Youth Leadership Initiative (GYLI), presented Morgan Gyhs with the 2025 GYLI Scholarship Award. Both Mayor Hood and Mr. King spoke about Morgan's dedication to the community over the years. Ms. Gyhs thanked the Mayor and Mr. King and discussed her involvement in Gurnee and her future academic plans.

Administrator Muetz said that there were no discussion topics for the July 28th Committee of the Whole meeting and asked the Trustees if they would like to cancel the meeting.

It was moved by Trustee Balmes, seconded by Trustee O'Brien to cancel the Committee of the Whole meeting for July 28, 2025.

Voice Vote: ALL AYE: Motion Carried.

E. REPORTS

1. Presentation by Finance Director Brian Gosnell: Fiscal Year 24/25 Fourth Quarter financial performance.

Finance Director Brian Gosnell presented information on the FY 2024/2025 4th Quarter Financial Status Report. Gosnell noted the report is unaudited and prepared on the budget basis, and covers the period May 1, 2024 through April 30, 2025.

Director Gosnell reviewed the Village's planning & reporting process including the elements of long-term/short-term planning and reporting.

Gosnell reviewed cash and investments at April 30, 2025:
- Total $55.0M million (excludes Pensions)
    - 11% Checking
    - 59% Money Market
    - 30% Investments
- 59% General Fund
- 17% Capital Improvement Fund
- 14% Water & Sewer Funds
- Health Insurance Fund -$1.1M

He next reviewed the information related to the General Fund:
- Total Revenues
    - $53.9M or 104.5%
- Total Expenditures
    - $52.5M or 101.8%
- Revenue and Expenditure Variance +$1.4M
- $4.0M Transfer
    - $2.75M Capital Fund
    - 1.0M Golf Course Fund
    - $250K Water & Sewer Fund

- Personal Property Replacement Tax and Red-Light Fines were negative variance due to State of Illinois claw back and intersections being offline.

Director Gosnell then reviewed information related to Major Revenues in the General Fund:
- Comprise 69% of General Fund Revenues
- Annual Budget $35.6M
- Actual $38.0M or 107.0%
    - +7.0% vs. Seasonally Adjusted (SA) Budget
    - +5.8% vs. Last Year
    - +21.2% vs. 5-Year Average

He next reviewed information on each Major Revenue:
- Sales Taxes
    - Annual Budget $20.3M
    - Actual $22.15M or +$1.85M
        - +9.1% vs. SA Budget
        - +6.2% vs. Last Year
        - +18.6% vs. 5-Year Average
    - Internet Sales Tax Legislation increased Sales Tax but decreased Use Tax. Result is a net positive to the Village since the Village collects a greater share from Sales Tax.
- Amusement Tax
    - Annual Budget $3.7M
    - Actual $4.27M or +$569K
        - +15.4% vs. SA Budget
        - +12.4% vs. Last Year
        - +36.8% vs. 5-Year Average
    - Six Flags, Great Wolf and Round 1 +$490K vs. Last Year
- Food & Beverage Tax
    - Annual Budget $2.65M
    - Actual $2.88M or +$235K
        - +8.9% vs. SA Budget
        - +3.6% vs. Last Year
        - +29.8% vs. 5-Year Average
    - 16 new taxpayers compared to last year resulting in +$58K vs. Last Year
- Hotel Tax
    - Annual Budget $2.4M
    - Actual $2.36M or -$38K
        - -1.6% vs. SA Budget
        - +1.5% vs. Last Year
        - +27.5% vs. 5-Year Average
    - Collected $42K Late Payments from FY 24/25 in May FY 25/26

Director Gosnell presented information related to the General Fund balance at April 30, 2025 and a potential transfer of excess balance:
- Unaudited FY2024/2025 Ending Balance
    - $34.37M or 76.0%
    - $4.99M over Upper Limit

Director Gosnell noted to be conservative and allow additional time to react to any unforeseen impact to revenues; the Village looks a year ahead and proposes a transfer contingent on the excess balance based on the following year's expected ending fund balance. He stated in this case, assuming FY 2025/2026 is trending on or ahead of budget through the 3rd quarter, staff will propose a transfer of the excess FY 2024/2025 balance to be utilized in the FY 2026/2027 Budget.

- FY 2025/2026 Budgeted Balance
    - $34.37M or 72.4%
    - $3.52M over Upper Limit
    - FY 2026/2027 Budget Decision
    - Capital & Infrastructure
        - Irrigation System – Gosnell noted later on the agenda, staff is proposing to use $1.5M of the excess to fund a portion of the Bittersweet Irrigation System project rather than have the General Fund make an interfund loan to the Golf Course Fund.

Director Gosnell concluded the presentation by reviewing financial information related to the Water and Sewer fund:

- Total Revenues $10.86M or 105.6%
- Total Expenditures $10.74M or 87.2%
- Revenue and Expenditure Variance +$125K
  - Budgeted -$2.0M – Gosnell noted the Village budgeted a $2.0M use of fund balance for capital projects however based on financial activity during the fiscal year the fund will have a surplus of $125K.
- 53 – Fund Transfers In
  - $250K Capital Transfer
- 45 – Other Contractual
  - Credit Card Fees – Gosnell noted the Village renegotiated reduced credit card fees, which will be coming down, but caused a negative variance in FY 2024/2025.
- 46 – Supplies
  - Electric Charges – Gosnell noted electric charges came in higher than anticipated causing a negative variance.

There were no questions from the Board.

F. OLD BUSINESS

None.

G. NEW BUSINESS

1. Approval of Care Commission appointments as recommended by Mayor Hood:

Chair – Term Expiring 4/30/27	Kevin Woodside
Member– Term Expiring 4/30/26	Rachel Chenier
Member– Term Expiring 4/30/26	Mark Froseth
Member– Term Expiring 4/30/26	Brooke Hagstrom
Member– Term Expiring 4/30/26	Bryson King
Member– Term Expiring 4/30/26	Liz Nelson
Member– Term Expiring 4/30/26	Candy Reimholz
Member– Term Expiring 4/30/27	Patrick French
Member– Term Expiring 4/30/27	Gale Graves
Member– Term Expiring 4/30/27	Malcom Kelly
Member– Term Expiring 4/30/27	Roger Moreano
Member– Term Expiring 4/30/27	Beth Pope
Member– Term Expiring 4/30/27	Susan Squires

Mayor Hood stated that his experience with Gurnee residents is that they are helpful and willing to volunteer. He continued to state that local not-for-profits also do an excellent job. The Care Commission is not meant to replace these organizations but rather encourage volunteerism and participation with a focus on helping people. Mayor Hood stated he anticipates that the Care Commission will exceed his expectations. He stated many times that Gurnee does not notice needs within the community. He then referenced stories he has heard regarding students in need at Gurnee schools. Mayor Hood stated he anticipates very good things will come from the Commission.

Trustee Woodside stated he is pleased to be asked to Chair the Commission. He stated twelve members were chosen to serve on the Commission. Trustee Woodside stated the majority are residents, with all members strongly connected to the community. He stated the Commission is charged with identifying non-profits that provide essential services and how the Village can invest in them to assist. Trustee Woodside said the Commission will begin by creating a screening process with any award recommendation presented to the Village Board for consideration. He then recognized Commission members who attended at the meeting.

Mayor Hood read the list of appointments. Following that, he mentioned Gurnee's financial contributions and continued supposed to the United Way of Lake County's 211 program.

Trustee O'Brien stated the Commission members are a who's who of individuals committed to the community. He stated he has served on the 211 committee before it was officially launched, and he recognizes the needs within the community. Trustee O'Brien thanked Trustee Woodside for addressing questions that were asked during Public

Comment, as he, too, received similar questions over the weekend. He stated that he has some concerns about redundancy with the services other organizations provide and hopes the Village does not reduce the support it currently provides to efforts like 211, for example.

Trustee Thorstenson stated the Village has been a supporter of the Exchange Club and Gurnee Rotary for some time and it may be beneficial to look at their allocations processes.

Trustee Woodside stated Exchange and Rotary are model programs. He continued to state developing the criteria for recommending recipients will be a primary focus at the start.

Trustee Balmes stated many of these services are provided by other organizations. She stated that she is not opposed to the effort, and will remain cautious about allocating funds.

Trustee Woodside stated the Commission will screen applicants and make a recommendation to the Village Board. There will be no allocations without Village Board approval.

Trustee O'Brien asked if the focus will be micro or macro.

Trustee Woodside stated that early discussions are to maintain flexibility.

It was moved by Trustee Ross, seconded by Trustee Garner to approve of Care Commission appointments as recommended by Mayor Hood:

<u>Roll call</u>,
AYE: 5- O'Brien, Balmes, Thorstenson, Ross, Garner
NAY: 0- None
ABSENT: 0- None
OBSTAIN: 1-Woodside
Motion Carried.

2. Approval of Ord 2025 - 53 awarding a contract in the amount of $3,420,566.00 to Commercial Irrigation, Inc. for the 2026 Bittersweet Golf Course Irrigation System Replacement Project.

Administrator Muetz said the Village, in partnership with Bittersweet Golf Course management company GolfVisions, has been discussing/planning the replacement of the irrigation system at the course for the past three years. The irrigation system is original to the course and over the past five years has experienced an ever-increasing number of issues. This includes regular leaking and broken sprinklers that have become more challenging to repair as the parts are obsolete. It is also a very labor-intensive process. The leaks negatively impact the field of play and pull manpower away from regular maintenance duties. Muetz stated the FY 26/27 Capital Plan included $3 million for the irrigation system replacement. GolfVisions partnered with EC Design to design the new irrigation system and bid the project. Two bids were received. The lower bidder was Commercial Irrigation out of Peoria, Illinois at a cost of $3.42 million. Commercial Irrigation was established in 1987, and has completed many golf course projects over the years. Muetz stated Bittersweet conducted reference checks with very positive feedback. In addition, EC Design has worked with Commercial on projects and was pleased with the process and end results. Installation will begin on or after March 1, 2026 and is anticipated to take 4 months depending on the weather. The project includes purchase and installation of 890 sprinklers, 262 valves, one weather station, one pump station, 16.5 miles of pipe and two miles of communication cable among other items. Muetz stated in preparation of the replacement, starting in FY 20/21 Village staff segregated amusement tax revenue generated by the course into a separate account and let it accrue. This funding has grown to $500,000. Staff was also able to earmark $1 million in Capital Fund surplus towards the effort. In addition, staff anticipates Bittersweet contributing $500,000 from course revenue toward the replacement. He stated that leaves $1.5 million in additional funding needed. Staff is recommending $1.5 million from FY 2024/2025 General Fund excess balance. This would otherwise be used for capital funding, however with the additional 0.25% Home Rule Sales tax dedicated to capital beginning January 1, 2026, this surplus could be utilized to pay for the irrigation system with no impact to the long-term capital plan.

Brad Anderson, Bittersweet Golf Course Grounds Superintendent, stated that in addition to the 18 holes of play at the course there are 80 acres of premium wildlife habit. He stated his team are engaged in habit management, which has positive impacts on larger stormwater management systems and wildlife habitats in the Village. Mr. Anderson stated from his perspective the irrigation system is vital to generating revenue which in turn allows his team to effectively manage the vegetation on the site. He stated he estimates hundreds of leaks on the golf course currently. Fixing the leaks is very costly and labor intensive, which takes away from needed maintenance. Mr. Anderson stated he has been at the course for 14 years and has done everything he can to keep the current irrigation system functional and effective, but it has reached a point where that is no longer feasible.

Administrator Muetz added that the golf course has been self-sustaining for many years under GolfVisions' management. He stated while ideally the course would be able to cover the entire cost with course revenue, the fact that Bittersweet is able to provide $1 million is notable and should not be overlooked.

Trustee O'Brien stated the Village is protecting an asset, adding Gurnee is a pay-as-you-go community that is not borrowing money and rather is using revenue generated by visitors to help pay for the project.

Trustee Thorstenson stated she appreciates golf course-generated revenue, in addition to Village revenue, is being used for the project.

Trustee Balmes asked when the project would start and be completed.

Mr. Anderson stated the course will remain open during installation. The project will start early in the season (March) and should be completed within four months.

Trustee Balmes asked about the parking lot and modified cart path.

Administrator Muetz stated both should be completed before the end of the fiscal year.

It was moved by Trustee Garner, seconded by Trustee Ross to approve of Ord 2025 - 53 awarding a contract in the amount of $3,420,566.00 to Commercial Irrigation, Inc. for the 2026 Bittersweet Golf Course Irrigation System Replacement Project.

<u>Roll call</u>,
AYE: 6- O'Brien, Balmes, Thorstenson, Woodside, Ross, Garner
NAY: 0- None
ABSENT: 0- None
Motion Carried.

3. Approval of Ord 2025 - 54 adding one Class 4 Liquor License by amending Section 6-56 of Article II of Chapter 6 of the Gurnee Municipal Code entitled "Alcoholic Beverages" (Keystone Wine & Spirits, 905 Lakeside Drive, Suite 2 - online sales and delivery only).

Administrator Muetz said Roger Holeczy with Keystone Wine & Spirits is requesting a Class 4 Liquor License (the sale of alcoholic liquor only for consumption off the premises where sold) to use 905 Lakeside Drive, Suite 2 for internet-only alcohol sales. There would be no retail service at the location. In addition, the current zoning classification of the property prevents a retail storefront that would sell alcohol. The Police Department conducted the necessary background checks and found nothing to preclude issuing the license.

Trustee O'Brien asked what type of wine and spirits will be sold.

The petitioner's representative responded it will be a wide-range of items and confirmed there is no walk-up sales.

Trustee Thorstenson asked who the businesses' competitors will be.

The petitioner's representative responded other operators such as Reserve Bar, which is another online marketplace that facilitates the delivery and shipping of spirits, wine and champagne from licensed liquor stores. Keystone Wine & Spirits will be a part of a larger network that will fulfill online sales requests.

Trustee Ross asked about quantities sold.

The petitioner's representative stated it depends on the order and shared an example where a person orders a cocktail mixing kit. Other providers would supply the ingredients. Keystone will provide the alcohol.

Trustee O'Brien asked how it is delivered.

The petitioner stated UPS and FedEx.

Trustee Garner asked how they verify age.

The petitioner's representative stated the delivery driver is required to ask to see identification to verify age.

It was moved by Trustee Balmes, seconded by Trustee O'Brien to approve of Ord 2025 - 54 adding one Class 4 Liquor License by amending Section 6-56 of Article II of Chapter 6 of the Gurnee Municipal Code entitled "Alcoholic Beverages" (Keystone Wine & Spirits, 905 Lakeside Drive, Suite 2 - online sales and delivery only).

Roll call,
AYE: 6- O'Brien, Balmes, Thorstenson, Woodside, Ross, Garner
NAY: 0- None
ABSENT: 0- None
Motion Carried.

4. Approval of issuing a Class 2 Tobacco License to Nimer Assad to operate Vape City Smoke Shop – 6409 Grand Avenue, Suite 3 (formerly Artisan Vapor).

Administrator Muetz said Artisan Vapor, located in the same shopping center as Pet Smart, WingStop, etc., recently came under new ownership. In conjunction with that, the name has been changed Vape City Smoke Shop. The store previously had a Class 2 Tobacco License (primary sales). The new owner would like to continue to offer tobacco products consistent with past sales. The Police Department has conducted the necessary background check and found nothing to preclude issuing the license. Since the Class 2 Artisan Vapor held has not yet been removed from the Municipal Code, there is a license currently available without a Municipal Code amendment.

It was moved by Trustee Woodside, seconded by Trustee Balmes to approve of issuing a Class 2 Tobacco License to Nimer Assad to operate Vape City Smoke Shop – 6409 Grand Avenue, Suite 3 (formerly Artisan Vapor).

Roll call,
AYE: 6- O'Brien, Balmes, Thorstenson, Woodside, Ross, Garner
NAY: 0- None
ABSENT: 0- None
Motion Carried.

5. Approval of Public Works recommendation to award the purchase of three 2026 Chevy Silverado 2500 double cab pick-up trucks from Ray Chevrolet at a cost of $146,190.00 (Public Works Units #249, #684, and #686 – 2026 Government Purchase Program – pricing lower than Sourcewell Cooperative Purchasing contract).

Administrator Muetz said the FY 25/26 Approved Budget includes the replacement of three Public Works pick-up trucks. The units being replaced are 2015 and 2016 model years that are used in the Street and Utility Divisions for daily operations. Two of the trucks are being replaced a year earlier than staff normally would base on future year equipment purchases (trying to smooth out costs). He stated staff reached out to Ray Chevrolet in Fox Lake to obtain pricing on the replacement units. Ray was able to beat Sourcewell pricing as it can avoid handling process fees, which are approximately $2,000. The Fleet Division has worked with Ray in the past on pick-up purchases and always found the process smooth and pricing the lowest.

It was moved by Trustee Balmes, seconded by Trustee Thorstenson to approve of Public Works recommendation to award the purchase of three 2026 Chevy Silverado 2500 double cab pick-up trucks from Ray Chevrolet at a cost of $146,190.00 (Public Works Units #249, #684, and #686 – 2026 Government Purchase Program – pricing lower than Sourcewell Cooperative Purchasing contract).

<u>Roll call</u>,
AYE: 6- O'Brien, Balmes, Thorstenson, Woodside, Ross, Garner
NAY: 0- None
ABSENT: 0- None
Motion Carried.

6. Approval of Public Works Department recommendation to award the upfitting of the Utility Division Crane Truck to EJ Equipment at a cost of $178,629.00 (Public Works Unit #689 – Sourcewell Cooperative Purchasing contract).

Administrator Muetz said the FY 25/26 Approved Budget includes the replacement of Public Works Unit #689 that is the Utility Division Crane Truck. Earlier this year, the Village Board approved purchasing the replacement chassis. Unit #689 is used for retrieving and installing lift station pumps so that staff can perform maintenance on them above ground. It also lifts and places fire hydrants and valves during repairs and routine maintenance. Additionally, it serves as a secondary (or back up) main break vehicle. The new unit will feature a utility body with multiple storage cabinets for tools and equipment as well as an 8,500lb crane. He stated Public Works is now requesting permission to award the upfitting of the chassis to EJ Equipment at a cost of $178,629.00 following a $50,000 trade-in allowance for current Unit #689. EJ Equipment participates in the Sourcewell Cooperative; therefore, the Village is receiving competitively bid pricing.

It was moved by Trustee O'Brien, seconded by Trustee Garner to approve of Public Works Department recommendation to award the upfitting of the Utility Division Crane Truck to EJ Equipment at a cost of $178,629.00 (Public Works Unit #689 – Sourcewell Cooperative Purchasing contract).

<u>Roll call</u>,
AYE: 6- O'Brien, Balmes, Thorstenson, Woodside, Ross, Garner
NAY: 0- None
ABSENT: 0- None
Motion Carried.

7. Approval of Public Works Department recommendation to award the purchase of a 2024 Chevrolet 6500HD 4x4 chassis and associated upfitting to Bonnell Industries at a cost of $195,745.95 (Public Works Unit #267 - Sourcewell Cooperative Purchasing contract).

Administrator Muetz said the FY 25/26 Approved Budget includes the replacement of Public Works Unit #267. The current unit is a 2014 Dodge 5500 one-ton dump truck with a plow. The replacement unit will be a single axle 2024 Chevrolet 6500HD 4x4 chassis up-fitted with a 10' plow, 9' wing plow, 11' dump box, tailgate salt spreader, pre-wet system with hydraulics and computerized spreader controls. He stated this unit is slightly larger than existing one-ton trucks to outfit the truck with a wing plow and pre-wet system (current one-ton are not big enough to handle this equipment). The additional equipment is being installed to help aid in the efficiency of plowing cul-de-sacs and salting with the pre-wet system. Bonnell is a Sourcewell Cooperative participating vendor; therefore, the Village is receiving competitively bid pricing.

It was moved by Trustee Garner, seconded by Trustee O'Brien to approve of Public Works Department recommendation to award the purchase of a 2024 Chevrolet 6500HD 4x4 chassis and associated upfitting to Bonnell Industries at a cost of $195,745.95 (Public Works Unit #267 - Sourcewell Cooperative Purchasing contract).

<u>Roll call</u>,
AYE: 6- O'Brien, Balmes, Thorstenson, Woodside, Ross, Garner
NAY: 0- None
ABSENT: 0- None
Motion Carried.

8. Approval of Public Works Department recommendation to award Cemetery Road Reservoir Flow Control Value and Actuator replacement to the low bidder, Dorner Co., at a cost of $32,364.00.

Administrator Muetz said the Cemetery Road reservoir/pumping station is where Gurnee accepts water from CLCJAWA and stores it before it is pumped to water towers and throughout the system. The water flow into the station is regulated through a 12” ball valve and electric actuator. The actuator continually adjusts the ball valve so the CLCJAWA flow rate matches the defined setpoint. This allows the Village to take water from CLCJAWA in a consistent and controlled manner, and allows the operator to adjust the flow rate remotely to meet current demand. Muetz stated the current actuator and valve are 33 years old and original to the station. The valve failed in June 2025 due to internal gearbox damage. He stated replacement parts are no longer available and it must be replaced. The Utility Division requested pricing from two firms qualified to supply and replace the valve and actuator. Dorn Co. was the low bidder at $32,364.00. With a 14-week lead-time and the operational issues it has caused in the interim, staff recommends moving forward with Dorn for a complete value and actuator replacement.

It was moved by Trustee Thorstenson, seconded by Trustee Balmes to approve of Public Works Department recommendation to award Cemetery Road Reservoir Flow Control Value and Actuator replacement to the low bidder, Dorner Co., at a cost of $32,364.00.

<u>Roll call</u>,
AYE: 6- O’Brien, Balmes, Thorstenson, Woodside, Ross, Garner
NAY: 0- None
ABSENT: 0- None
Motion Carried.

9. Approval of Public Works Department recommendation to waive the formal bidding process and award Well #2 Bowl Assembly and Pipe Replacement to Water Well Solutions at a cost of $155,726.00.

Administrator Muetz said in February the Village Board approved a contract with Water Well Solutions to televise Well #2 and installed the pit less adapter to replace the leaking one. The work required the removal of hundreds of feet of column pipe and the bowl assembly. He stated the bowl assembly is approximately 20 feet long, located at a depth of approximately 835 feet and consists of 15 individual bowls each with an impellor, which are spun to force water to the surface. Upon removal, significant corrosion and pitting were observed on both the cast iron bowl assembly and portions of the piping. All the stainless-steel hardware associated with the bowl remains in excellent condition. Muetz stated while bowl assemblies are commonly constructed of cast iron, the material is susceptible to corrosion based on the environment it is located within. The bowl assembly and column pipe were previously replaced in 2013. Staff reached out to industry experts and neighboring communities using deep wells to see if the corrosion was normal given its age. Everyone contacted noted it was. Staff subsequently requested options from Water Well Solutions. Muetz stated three options were presented: The first two involve replacing the pipe and bowl assembly with like material. These two quotes range from $84,000 to $94,000, with the lower of the two having a similar bowl assembly life expectancy. The second adds sacrificial zinc anodes to reduce future corrosion, but the increase in life expectancy is difficult to determine. A third option is replacing the cast iron bowl assembly with a stainless-steel bowl assembly. This unit has a life expectancy of over 50 years. Based on the condition of the current stainless-steel hardware that is 12 years old and looks practically new, staff is confident a stainless-steel bowl assembly will provide decades of trouble-free service. The cost of this option is $155,726, with the majority being the bowl assembly at $110,000. Muetz reminded the Board that in recent years CLCJAWA has impressed upon its members the importance of self-sufficiency and redundancy where feasible. He stated while CLCJAWA has been very reliable, its system continues to age and therefore member communities need to be prepared to provide water to customers on their own should JAWA experienced a prolonged outage. Gurnee is fortunate to be favorably positioned with two wells and a connection to Waukegan’s water distribution system. Keeping Gurnee’s wells online and in good shape only increases in importance as CLCJAWA’s system continues to age. Muetz stated staff reviewed the FY 25/26 Utility Capital budget and

	identified projects that can be delayed to facilitate the repair. By using Water Well Solutions which is already onsite working on the pit less adapter the Village can save both labor and mobilization expenses It was moved by Trustee Balmes, seconded by Trustee O'Brien to approve of Public Works Department recommendation to waive the formal bidding process and award Well #2 Bowl Assembly and Pipe Replacement to Water Well Solutions at a cost of $155,726.00. **<u>Roll call</u>,** **AYE: 6- O'Brien, Balmes, Thorstenson, Woodside, Ross, Garner** **NAY: 0- None** **ABSENT: 0- None** **Motion Carried.**
<u>H. PUBLIC COMMENT</u>	None.
Closing Comments	None.
Adjournment	It was moved by Trustee Balmes, seconded by Trustee Thorstenson to adjourn the meeting. **<u>Voice Vote</u>: ALL AYE: Motion Carried.** Mayor Hood adjourned the meeting at 8:04 p.m.
Andrew Harris, Village Clerk	